



Section I – Mission Statement

The mission of the Greater Hartford Ryan White Part A Planning Council is to determine priorities for how Ryan White Part A funds are allocated based on the documented needs of the HIV/AIDS communities within the TGA. It is the responsibility of the Council to assure that all infected and affected communities and populations of the TGA are represented on the Planning Council.

Section II – Goal and Objective

The goal of the Greater Hartford Ryan White Part A Planning Council is, through its needs assessment and planning processes and through the allocation of funding, to create a seamless continuum of care that addresses the needs of the infected and affected populations of the three counties it is charged to serve. Its major objective is to ensure access to core medical services.

	Member	Regular Planning Council Meetings			Regular Planning Council Meetings						
		3-Mar	6-Apr	4-May	1-Jun	22-Jul	8/3 P&A	7-Sep	2-Nov	1-Feb	
					PC & AAM	Data P				2023	
1	Albert Ruperti	P									
2	Andre L McGuire	P									
	Angie Bremser	P	Resigned								
3	Ashia Cruz	P									
4	Carmen Hamidou	E									
5	Curtis Kelly	E									
6	Danielle Warren Dias	P									
7	Dulce Dones-Mendez	E									
8	Erika Mott	P									
9	George D Lough	E									
10	H. Danielle Green Montague	P									
11	Ivette Santiago	P									
12	JAMES Lloyd	E									
13	Jesse Grant	P									
14	John Taurus	E									
15	Lloyd Johnson	P									
16	Luis Martinez	E									
17	Maria Lorenzo	P									
18	Melinda Vazquez Yopp	P									
19	Mildred Rivera	E									
20	Myrna Miller-Saez	E									

21	Phillip Rochester	P								
22	Rita Wilson	P								
23	Rosemarie Hanna	E								
24	Rosiris Graves	E								
25	Ruth Garcia	P								
26	Shavan Gordon	P								
27	Sherold Young	P								
28	Valerie Ingram	E								
29	Venesha Heron	P								
30	Vacant									

*X notes that the Member was present but not a voting member at that date. NSI – No Sign In, L – Leave
Alternate - nonvoting member, 1/3 Members needed for Quorum*

Guests Present: Ava Nepal DPH, Mitchell Namias, DPH, Raman Rodriguez; Brenden Colbert, Michel Daud, Tiffany Thompson, Monica Martinez; Marcus Vassell, Joseydi Trochez, Jullissa Rose, Cairo Ramaguera, Carolina Gonzalez, Lizbeth Vazquez, Ruth Murray

Recipient’s Office: Peta-Gaye Nembhard Part A & B- Project Officer,

Meeting Facilitated By: Danielle Warren Dias and Maria Lorenzo

Recorded By: Marie Raynor - Support Staff

Wednesday March 1, 2023, Planning Council Meeting

Maria Lorenzo, Planning Council Co-Chair, called the meeting to order and welcome participants to our first in person meeting and the first meeting for FY 2023-24. Danielle Warren Dias, Planning Council Co-Chair called for a moment of Silence. Maria continued by asking attendees to introduce themselves, reviewed the ground rules and informed them that meeting will be recorded for notes taking purposes. The review of the February minutes was approved with corrections.

Presentation on STD data

Ava Nepal, from DPH STD department presented on the epidemiology of Chlamydia, Gonorrhea, Syphilis, and data overview. Due to time constraints members will review the presentation and provide feedback with any additional questions. Ava indicated that her notes for the slides will be sent to Planning Council Support for a distribution.

Presentation on Ryan White Part A Medical Transportation from Latino Community Services (LCS)

Monica Martinez, presented on the Medical Transportation (MT) services provide by LCS for Individuals living with HIV and AIDS and other Co-infections. Ryan White Part A is a payer of last resort for the client who has tried other means of obtaining transportation and has not been able to utilize any other funded services for transportation services within the Transitional Grant Area (Middlesex, Tolland and Hartford counties).

Monica stated the hours of operation are from Monday – Friday 8 a.m. to 3 p.m. with all service reservation should be made 24 to 48 hours in advance. Appointments are done on a first come first serve basis. She stated that clients served from Middlesex and Tolland counties are being allotted more travel time for

medical appointments. She noted all medical appointments are set as a priority even though LCS provide services to Core and Non-Core services.

Requirements for Medical Transportation Services

- ▶ Referring provider must submit a referral via CAREWare.
- ▶ Medical Transportation packet must be completed in its **entirety and submitted before services can be rendered with NO EXCEPTIONS**
- ▶ **Paperwork can be faxed or emailed.**
- ▶ Medical Transportation staff will confirm that all necessary documentation was received **prior** to services being rendered.

She noted It is the referring provider's responsibility to ensure that all the necessary paperwork is up-to-date and signed by the client **prior** to client being considered for services.

Completed by referring Provider.

- Referral (in CAREWare system before initial service and every 6 months)
- Ryan White Eligibility and Proof of income
- Part A Service assessment form & Monthly request sheet
- Part A Food Program/ Meal Service Assessment form (if needed)
- Release of Information and provider Network
- Ryan White Consent Statement
- Ryan White Consent of HIV & HEP C in CAREWare
- Ryan White Consent of HOPAWA data agreement form
- LCS Eligibility (page 8 of MT packet provider and client)

Completed by MT Staff

- LCS Rights and Responsibilities
- LCS Action Inquiry
- Grievance Form

She presented sub-recipients meeting participants with the MT packet and explained the two additional new forms: The RW Service assessment form and the Rides for the Month forms. The Assessment form is substituting the discontinued arrangement form she highlighted.

The first form is the initial request and to be completed in its entirety. The second form is for the monthly request of services date and is submitted by the referring provider or the Medical Case Manager.

Members from provider sites cited that the packet contained outdated and redundant documents and suggested that they be revisited as CAREWare has updated information for referral forms.

Others suggested that a TA should be provided and that the Standard of Care view when providing services.

Monica indicated that her site was audit and the issues with compliance were found in documentations were not provided or updated by the referring providers. She also welcomes ways to be more efficient in getting

documentations that completes the process as described above. She will provide feedback to her supervisor who sit in the various meetings to provide more clarification on the policy and procedures.

Committee Reports

- **Continuum of Care** –Danielle shared the committee reviewed the goals, strategies, and objectives to align with the activities of the EIIHAH Plan.
- **Membership** – Maria shared that we completed 5 interviews and two orientations in February. An Executive session to vote in these new members would proceed the meeting.
- **Positive Empowerment Committee** – Participants attended orientations, interviews and shall complete the grievance letter to be approved by next meeting.
- **Evaluation** – Angie Bremser indicated this was her last meeting as Co-Chair due to her new position at Mercy Housing and introduce the new Co-Chair Melinda Vazquez-Yopp. The committee reviewed the EIIHAH Plan results and have the remaining as homework. Planning Council Support to email the EIIHAH Plan and the Score sheet to members. Due to time constraints all other agenda items were tabled.
- **Priority Needs Assessment** – Erika Mott shared that the committee reviewed the Request for the Information from DPH with the dates for Priorities to be added and submitted. The committee reviewed the Out of Care and Non-Viral Load surveys and ask Planning Council Support to submit to participants these surveys for additional homework to add or edit questions. A verbal request was made to the recipient office to clarify the data on the Out of Care totals.
- **Multicultural Care Team (Minority Caucus)** – Jessie Grant pleaded for members and guest with lived experience to spread the word about the committee and indicated their willingness to attend meetings virtually.

Public Comments, Announcements & Other Business

- STD Campaigns are coming out soon.
- Employment Opportunity for DIS workers.
- Part B Funding within the TGA- Agencies
- HEP C Elimination taskforce is seeking individuals with live experience to join in the conversation.

All event announcements will be emailed to Planning Council Support for distribution.

Adjournment

Participants were reminded asked to scan the QR Code and complete the meeting evaluation. Three tokens were gifted to three individuals: A guest, a new member, and an existing member. Members were asked to remain for an Executive session to vote in new members. The meeting for March 1, 2023, was adjourned.