



Section I – Mission Statement

The mission of the Greater Hartford Ryan White Part A Planning Council is to determine priorities for how Ryan White Part A funds are allocated based on the documented needs of the HIV/AIDS communities within the TGA. It is the responsibility of the Council to assure that all infected and affected communities and populations of the TGA are represented on the Planning Council.

Section II – Goal and Objective

The goal of the Greater Hartford Ryan White Part A Planning Council is, through its needs assessment and planning processes and through the allocation of funding, to create a seamless continuum of care that addresses the needs of the infected and affected populations of the three counties it is charged to serve. Its major objective is to ensure access to core medical services.

	Member	Regular Planning Council Meetings			Regular Planning Council Meetings					
		3-Mar 2024	3-Apr	1-May	5-Jun	26-Jun	18-July P&A	4-Sep	6-Nov	5-Feb
					PC & AAM	Data P				2025
1	Albert Ruperti	P	P	P						
2	Andre L McGuire	P	E	P						
3	Ashia Cruz	P	E	P						
4	Bozena Pare	E	E	Sick leave						
5	Carolina Gonzalez	P	P	P						
6	Consuelo Munoz	P	P	P						
7	Danielle Warren Dias	P	P	P						
8	Dulce Dones-Mendez	P	E	P						
9	Erika Mott	P	P	P						
10	Gwendolyn Bawl	E	E	Sick leave						
11	Jean Negron	P	P	P						
12	Joseydi Trochez	P	E	E						
13	Jullissa Rose	E	E	Sick leave						
14	Latanya Grant	E	E	Sick leave						
15	Leander Kelly Jr.	E	E	Sick leave						
16	Lloyd Johnson	P	P	E						
17	Luis Dias	P	E	P						
18	Maria Lorenzo	P	E	P						
19	Melinda Vazquez Yopp	P	P	P						
20	Michel Daud	P	E	P						
21	Myrna Miller-Saez	P	P	P						

22	Phillip Rochester	P	P	P						
23	Rita Wilson	P	P	P						
24	Ruth Garcia	E	P	E						
25	Ruth Murray	P	P	P						
26	Shavan Gordon	P	P	E						
27	Shelly Sullivan	P	P	P						
28	Terry Hightower	E	E	Sick leave						
29	Valerie Ingram	P	E	E						
30	Venesha Heron	P	P	P						
31										

*X notes that the Member was present but not a voting member at that date. NSI – No Sign In, L – Leave
Alternate - nonvoting member, 1/3 Members needed for Quorum*

Guests Present: Denese Smith, Ruby Rios, Megan Aurette (ACT), Viola Odenya (St Francis)

Recipient’s Office: Dadie Dorsinul-Sonceau, (QM) Peta-Gaye Nembhard (PO) Part B)

Meeting Facilitated By: Andre McGuire and Maria Lorenzo Co-Chair of the Planning Council

Recorded By: Marie Raynor - Support Staff

Wednesday May 1, 2024, Planning Council Meeting

Maria Lorenzo, Co-Chair of the Planning Council, commenced the session by welcoming participants and initiating a moment of silence. She along with Andre McGuire, Planning Council Co-Chair then requested attendees to introduce themselves, outlined the meeting's ground rules, and mentioned that the proceedings would be recorded for note-taking purposes. The April minutes were reviewed and Danielle Warren making a motion to accept the minutes as is and was seconded by Albert Ruperti. A vote was requested on the motion with 12 members in attendance accepting the minutes as is. After the vote Consulo informed the Co-Chairs that she was present at the April Meeting.

Evaluation of the May 1, 2024, Planning Council Meeting.

Overall, the April 3, 2024, Planning Council meeting received positive feedback, characterized by its well-organized structure, active participation, and valuable exchange of information. Attendees appreciated the camaraderie and enjoyable meal, contributing to a productive atmosphere. However, minor issues such as repetitive food choices, a rushed environment, and desire for more substantial committee updates were noted for improvement. Suggestions included offering healthier meal options and extending appreciation to Danielle for her excellent organization and leadership.

Community Involvement in Research Training Opportunity- Daniel Davidson (CIRA at Yale) and Indiana Velez (Weitzmen Institute) and Danielle Warren Diaz (CSG).

Danielle led the discussion and provided a background on today’s presentation. The presentation emphasized the significance of research in improving outcomes for individuals affected by HIV, showcasing examples like PrEP, U=U, and the Positive Peers program. It highlighted the broader scope of HIV research beyond laboratory advancements, discussing interventions like the "Popular Opinion Leader" strategy and the importance of community involvement in research. The proposal outlined a workshop aimed at

demystifying research for non-researchers, covering basics, benefits, and concrete ways to get involved, such as serving on advisory boards or participating in project development. Audience interest and preferred duration for the workshop, whether 90 minutes, 3 hours, a full day, or multi-day, were also solicited.

Review and Voting on FY 2023 Carryover and Recipient Report (Part A and B) reporting.

In Angelique's absence, the Team covered the Carryover and the Recipient report. Peta-Gaye Nembhard, Part B sub-recipient manager of the City of Hartford provided a brief overview of the Carryover process. Marie Raynor, Planning Council Support Staff gave the breakdown of the Carryover from FY2023:

1. Housing Services: \$5,378.53 - One sub-recipient moved a client off the program to another funding stream but failed to fill open spots within the funding year, despite receiving housing dollars from another source.
2. Medical Case Management (incl. Treatment Adherence): \$1,744.64 - Personnel turnover at one sub-recipient.
3. Psychosocial Support Services: \$4,461.76 - Personnel turnover at one sub-recipient.
4. Emergency Financial Assistance: \$418.12 - Slight underspending at one sub-recipient.
5. Early Intervention Services: \$3,416.61 - Slight underspending at two sub-recipients and personnel turnover at one, causing a delay in staff replacement.
6. Mental Health Services: \$282.52 - Slight underspending at one sub-recipient.
7. Oral Health Care: \$0.07 - Slight underspending at one sub-recipient.
8. Outpatient/Ambulatory Health Services: \$5,681.98 - Slight underspending at two sub-recipients due to a reduction in fringe rate and staff treatment.
9. Medical Transportation Services: \$2,124.67 - Slight underspending at two sub-recipients.
10. Food Bank/Home-Delivered Meals: \$596.43 - Slight underspending at one sub-recipient.
11. Substance Abuse Services - Outpatient: \$440.25 - Slight underspending at one sub-recipient.
12. Health Insurance Premium & Cost Sharing Assist: \$85.52 - Slight underspending at one sub-recipient.
13. Clinical Quality Management: \$15,313.28 - Delay in filling the CQM Manager position, changes in salary scale moved away from using a RN.
14. Administration: \$4,320.86 - Slight underspending due to change in staff salary.

Proposal to Allocate Carryover Funds:

1. Housing Services: \$20,000 - Rental subsidies to accommodate 11 new clients with 67 encounters.
2. Oral Health Care: \$24,265 - Partial award to support 78 clients with 197 encounters.

Additional Information:

- \$116,000.00 from a full-year award from an agency no longer funded will be reallocated.
- \$19,295.00 added to housing and \$23,192.00 to dental care from a partial award.
- Housing services will address the previous year's waiting list.
- Dental care will accommodate additional clients.

The co-chairs sought clarification from the audience regarding any questions or uncertainties regarding the breakdown. The focus of the discussion centered around the housing cap and whether the Planning Council would require voting on priorities. Erika Mott, Priorities Assessment Co-chair and sub-recipient, elaborated that contractual discussions were currently underway. Marie added that further details will be provided on the reallocation of funds from the agency no longer funded. As well as addressing the reduction of the CAP on housing.

Ruth Murry proposed accepting the Carryover as recommended by the Recipient's office, which was seconded by Phillip Rochester. The motion was accepted with a vote of 19 in favor.

Peta-Gaye mentioned that the City of Hartford operates as the sub-recipient of Part B within Region 3, commencing on April 1st. Part B funds covers service categories overlapping with Part A. As we progress into the 3-year contract, there has been an uptick in housing expenditure while CAP has decreased. Part B covers expenses such as rental, utilities, and first-month rent. She also indicated she updated the Provider list for that of Part A and Part B.

Committee Updates

- a. Continuum of Care Committee – Reviewed the EIIHAH Plan and updated the responsible parties and some timelines. Continue its QM on “Love Your Smile” Dental PDSA for the TGA.
- b. Evaluation Committee – Review the Bi-Annual EIIHAH Plan report from Providers.
- c. Membership Committee – 30 full members, with two applications.
- d. Multicultural Care Team – Shared outreach events from other community partners to build the calendar of events. To share the syndemic approach to HIV Care and Prevention.
- e. Positive Empowerment Committee – Review the New Brochure and table reviewing the data booklet.
- f. Priorities Need Assessment Committee – Task with updating the EIIHAH Plan in workgroups to Identify the Persons responsible and timelines for the Activities that the COC committee left off on.

Public Comments, Announcements & Other Business

- RW Conference happening virtually and in person. Members and Guest were in courage to register as it's a great opportunity to learn more about the programs and gain CEU's were applicable.
- Annual Statewide HVC/HIV event that will showcase access to testing and treatment on May 17. The Planning Council will be distributing Materials on PC in Harford and PrEP materials with other Promotion and HVC materials.
- Amplify Our Mental Health will be held on May 16, 2024.
- HOPWA workforce series on June 7th. Registration is opened and closed on June 3rd.

Adjourned

The meeting concludes with administrative remarks and expressions of gratitude. Members are encouraged to follow up on action items and announcements as necessary.