



Section I – Mission Statement

The mission of the Greater Hartford Ryan White Part A Planning Council is to determine priorities for how Ryan White Part A funds are allocated based on the documented needs of the HIV/AIDS communities within the TGA. It is the responsibility of the Council to assure that all infected and affected communities and populations of the TGA are represented on the Planning Council.

Section II – Goal and Objective

The goal of the Greater Hartford Ryan White Part A Planning Council is, through its needs assessment and planning processes and through the allocation of funding, to create a seamless continuum of care that addresses the needs of the infected and affected populations of the three counties it is charged to serve. Its major objective is to ensure access to core medical services.

	Member	Regular Planning Council Meetings			Regular Planning Council Meetings					
		3-Mar 2024	3-Apr	1-May	5-Jun	26-Jun	18-July P&A	4-Sep	6-Nov	5-Feb
					PC & AAM	Data P				2025
1	Albert Ruperti	P	P	P	P					
2	<b>Andre L McGuire</b>	P	E	P	E					
3	Ashia Cruz	P	E	P	E					
4	Bozena Pare	E	E	Sick leave	P					
5	Carolina Gonzalez	P	P	P	E					
6	Consuelo Munoz	P	P	P	P					
7	<b>Danielle Warren Dias</b>	P	P	P	P					
8	Dulce Dones-Mendez	P	E	P	P					
9	<b>Erika Mott</b>	P	P	P	P					
10	Gwendolyn Bawl	E	E	Sick leave	Sick leave					
11	Jean Negron	P	P	P	P					
12	Joseydi Trochez	P	E	E	P					
13	Jullissa Rose	E	E	Sick leave	Sick leave					
14	Latanya Grant	E	E	Sick leave	Sick leave					
15	Leander Kelly Jr.	E	E	Sick leave	Sick leave					
16	Lloyd Johnson	P	P	E	P					
17	Luis Dias	P	E	P	P					
18	<b>Maria Lorenzo</b>	P	E	P	P					
19	<b>Melinda Vazquez Yopp</b>	P	P	P	P					
20	Michel Daud	P	E	P	P					
21	Myrna Miller-Saez	P	P	P	P					

22	Phillip Rochester	P	P	P	P					
23	Rita Wilson	P	P	P	P					
24	<b>Ruth Garcia</b>	E	P	E	P					
25	Ruth Murray	P	P	P	P					
26	Shavan Gordon	P	P	E	E					
27	Shelly Sullivan	P	P	P	P					
28	Terry Hightower	E	E	Sick leave	Sick leave					
29	Valerie Ingram	P	E	E	P					
30	Venesha Heron	P	P	P	P					
31										

*X notes that the Member was present but not a voting member at that date. NSI – No Sign In, L – Leave  
\*Alternate\* - nonvoting member, 1/3 Members needed for Quorum*

**Guests Present:** Ruby Rios, Megan Aurette (ACT), Viola Odenya (St Francis)

**Recipient’s Office:** Dadie Dorsinul-Sonceau, (QM) Peta-Gaye Nembhard (PO) Part B) Keisha Lunch, Prevention

**Meeting Facilitated By:** Danielle Warren Co-Chair of COC, PEC and Maria Lorenzo Co-Chair of the Planning Council

**Recorded By:** Marie Raynor - Support Staff

**Wednesday June 5, 2024, Planning Council Meeting**

Maria Lorenzo, Co-Chair of the Planning Council, commenced the session by welcoming participants and initiating a moment of silence. She along with Danielle Warren Dias, Continuum of Care and Positive Empowerment Committee Co-Chair then requested attendees to introduce themselves, outlined the meeting's ground rules, and mentioned that the proceedings would be recorded for note-taking purposes. The May minutes were reviewed and Danielle Warren making a motion to accept the minutes as is and was seconded by Albert Ruperti. A vote was requested on the motion with 16 members in attendance accepting the minutes as is. After the vote Consulo informed the Co-Chairs that she was present at the April Meeting.

**Evaluation of the May 1, 2024, Planning Council Meeting.**

Maria expressed the sentiment of the Steering Committee as it pertains to the feedback received about the May 1, 2024, Planning Council meeting. The feedback highlights the need for better organization, respectful communication, and exploring alternative therapies for future meetings.

**Recipient Report including Reallocation Presentation and Vote.**

Angelique presented the proposed relocation to the Planning Council body, stating that in 2022 Hartford became the Region 3 Lead for Ryan White Part B, which her department oversees, and is funding similar service categories as Part A. The team is working on deduplicated funding across some service categories.

She highlighted the housing service sub-categories that both Part A and B funds: Part A Funds Emergency housing\* Transitional housing\* Scattered site\* One time arrearage\* Step down housing\* Monthly Subsidies and Part B Funds Emergency Housing Subsidies\*One time Arrearage. She further explained what each part funds: Part A will fund

Monthly Rental Subsidies Full year award- \$208,315; 46 accessing these services. Part B will Fund one time Arrearage- \$115,230 Available slot - 22 (\$1500 cap) Emergency housing- \$34,080 and Available slots - 23 (7 ext. \$4900 cap).

The city proposed moving \$26,289 from Emergency Finance -One time housing assistance to Housing Rental Subsidies.

Members were then asked to vote on the reallocation of funding after much discussion on the cap moving from \$600 to \$300 dollars and the sustainability of families being harder to place in long term housing.

The Motion to moving \$26,289 from Emergency Finance One time housing assistance to Housing Rental Subsidies was made **by and seconded by**. It was then put to a vote with 16 members voting in favor of the proposal; other members arrived after the vote due to road closures for the State Trooper.

### **Orientation and Priority setting Resource Allocation**

Danielle Warren Diaz PEC Council Co-Chair & Maria Lorenzo CO-Chair presented a brief review of the Greater Hartford Ryan White Part A Planning Council Process while providing an orientation to the group. They discussed the role of the Planning Council in allocating federal funding to address HIV needs in the community and that of the Recipient role. They also provided a brief overview of the Ryan White Act and its significance in providing HIV medical care and support services.

Members and guests expressed gratitude for this training and season members were grateful for the information layout and understanding the process. Planning Council support express gratitude that the presentation was well received and the aim and objectives of putting these two documents together were achieved based on the feedback. She emphasized that the group is dynamic and should continue to do excellent work to benefit the individuals we all serve.

The presentation will be published in the Fiscal Year 2025 Resources and Allocations Priority Setting Data booklet.

### **Assessment of the Administrative Mechanism**

Melina Vazquez-Yopp and Joseydi Trochez, Evaluation Co-Chairs presented the Assessment of the Administrative Mechanism. The PowerPoint slides are in a separate document. The conclusions were:

- **RW services:** The TGA for FY 2023 Assessment of the Administrative Mechanism revealed sub-recipient staff turnovers
- **Demographics:** There was an increase of 424 (24%) Ryan White clients served in 2023 showing more of an increase of Hispanic clients (1048/48%) than white and black clients from 2022
- **Reallocation and Carryover:** All funds were expended as planned during the contract year with the exception of slight underspending
- **Payments and Contracts:** lag time is within a 7–10-day time frame
- **Fiscal Monitoring:** currently on hold due to extensive preparation work related to the grant application due this year
- **Contract Monitoring:** Corrective action plans were put in place to address the remaining findings, most of which have been resolved. The remaining few issues will continue to be closely monitored. Findings relating to MCM will be addressed during the monthly case management clinical visit.
- **Quality Management:** A period of 30 days was allocated with a corrective action plan, and most of the findings have been resolved, one on one meetings, training were put in place to monitor and address the remaining.

- **Planning Council Survey:** It seems that dissatisfaction with the current Planning Council Support Staff is primarily due to the perceived lack of adequate resources, specifically, the allocation of only one person to handle the workload of the council. This feedback highlights a potential area for improvement in terms of staffing and resource allocation to better support the council's needs.

## **Committee Updates**

- a. Continuum of Care Committee – Did not meet in June.
- b. Evaluation Committee – Updated the committee timeline to reflect the goals of the IHPCP.
- c. Membership Committee – 30 full members, One 1 interview.
- d. Multicultural Care Team – Continued the dialog on keeping the committee separate and adding the annual events to the planning calendar such as WAD and HCV day events.
- e. Positive Empowerment Committee – Did not have quorum due to the State trooper funeral. Members arrived late.
- f. Priorities Need Assessment Committee – Updated the committee timeline to reflect the goals of the IHPCP.

## **Public Comments, Announcements & Other Business**

Events will be emailed to Planning Council support for distribution. Participants were reminded about the upcoming data presentations and the National conference, and the benefits gained from attending.

## **Adjourned**

The meeting concludes with administrative remarks and expressions of gratitude. Members are encouraged to follow up on action items and announcements as necessary.